



# CITY OF WATERTOWN, NEW YORK

## DEPARTMENT OF ENGINEERING

Room 305, City Hall  
245 Washington Street  
Watertown, New York 13601

Tel. (315) 785-7740  
Fax (315) 782-9014

### **STANDARD CONDITIONS FOR CITY PERMITS**

The following conditions shall be satisfied by the permittee in association with all City Permits:

\* All restoration work is subject to inspection and shall meet the approval of the City Engineer \*

1. All disturbed lawn areas shall be graded, topsoiled (minimum 6"), seeded, and mulched to an equal or better pre-construction condition.
2. All disturbed sidewalks shall be replaced per C.O.W. Engineering Dept. Sidewalk Specifications.
  - Any Handicap Ramp disturbed by construction (including the landing, turning space, and ramp), shall be replaced and upgraded to meet full accessibility guidelines, as defined in the latest publication of PROWAG and NYSDOT standards. Contractor shall submit a drawing of the proposed handicap ramp layout for approval prior to installation, and call for an inspection of the forms prior to pouring concrete.
  - A Sidewalk Permit is required prior to disturbing sidewalk (No Fee).
3. All disturbed driveways, curbing, and street pavement shall be replaced in kind (A.D.B.E.).
  - A Curb Cut Permit is required prior to disturbing curb (\$100 Fee)
  - A Pavement Cut Permit is required prior to disturbing street pavement (\$100 Fee up to 3 S.Y. & \$30 per S.Y. thereafter).
4. All trenches shall be backfilled with approved materials to proper compaction (Per City Engineering Dept. Specifications).
5. If a City Monument is within the proposed limits of construction or may be disturbed during construction, permittee shall:
  - a. Notify City Engineering Department prior to start of any construction.
  - b. Submit an official Survey Map of the City Monument to the City Engineering Department verifying its location and elevation (with appropriate bearing and distance ties to a minimum of 3 adjacent monuments) both pre and post construction, signed and stamped by a Professional Land Surveyor licensed to practice and currently registered in the State of New York.
6. Any damage to City owned underground utilities (electric & fiber conduit, water, storm sewer and sanitary sewer, etc.) shall be repaired as required by the City. Any damage to franchise utilities shall be repaired as required by the utility owner.
7. No open trenching adjacent to existing trees shall be performed within the tree's dripline or within a 15 feet radius (whichever is greater), unless otherwise approved by the Engineering Department. Directional drilling is required in these areas at a minimum depth of 24".
8. Proper traffic and pedestrian control procedures shall be used for the duration of construction in accordance with current NYSDOT and MUTCD standards.
9. Permittee shall notify property owners at least three days (unless an emergency) in advance of work that will limit access to and/or impact their property. Unimpeded access shall be provided to all properties when work commences each day.
10. If a post-construction inspection of the site reveals any deficiencies in workmanship, including settlement after the work is completed, the permittee shall take corrective actions to restore/repair those deficiencies within two weeks from the time of notification. If the deficiencies are not restored within the allotted timeframe, the C.O.W. may make the necessary repairs and bill the permittee for the associated expenses incurred.
11. Permittee shall provide valid proof of insurance prior to issuance of permit.
  - Current Liability Insurance – Accord 25
  - Current Workers' Compensation Insurance – NYS Certificate of Workers' Compensation Insurance or C-105.2
  - Worker's Compensation Exemption – CE-200

\* All conditions apply to both private and City owned property \*